

SAMPLE

MONTANA SOCIETY OF ENGINEERS

Continuing Professional Competency Programs Evaluation Criteria

Name of Course: _____

- | | Yes | No |
|--|-------|-------|
| 1. The proposed program meets educational needs for professional engineers and the requirements for Continuing Professional Competency as defined by the Administrative Rules of Montana for professional engineers. | _____ | _____ |
| 2. The proposed program identifies intended learning out comes. | _____ | _____ |
| 3. The instructor meets required qualifications that are:
a.) Competence in the subject matter
b.) Adequate communication skills | _____ | _____ |
| 4. The content and instructional methods are appropriate for the intended learning outcomes. | _____ | _____ |
| 5. The proposed program provides a means for participants to demonstrate attainment of learning outcomes. | _____ | _____ |
| 6. The proposed program provides for evaluation by participants. | _____ | _____ |
| 7. Documentation of completion is provided to attendees. | _____ | _____ |

Number of PDH Recommended _____

PDH(s) to be recorded at Montana State University _____

Recommended for approval _____
M.S.E. Continuing Professional Competency Evaluation Committee

Not recommended for approval _____
M.S.E. Continuing Professional Competency Evaluation Committee

Recommended for approval _____
M.S.E. Board of Directors

Not recommended for approval _____
M.S.E. Board of Directors

DATED: _____

If the program is not recommended for approval at any level; list the reason: